



- Create PDF and PDF/A documents
- Work in Single Document, Organiser Project or Binder Project mode
- Collaborate on project-centric workspaces
- Create electronic binders
- Secure document distribution
- Enhance productivity and workflow through integration

Businesses have long recognised the importance of the Portable Document Format (PDF) when distributing documents beyond the company firewall. The problem has been that too many PDF solutions are expensive, making it impossible to put the power of PDF on every desktop. pdfDocs provides users with powerful feature sets to manage PDF production and distribution workflows from a user interface that is immediately familiar and intuitive, and which integrates seamlessly with the applications and systems used daily.

AN INTEGRATED PDF SOLUTION

pdfDocs enables corporations, government agencies and professional service firms to realise significant gains in efficiency and productivity through enhanced integration and workflow. pdfDocs integrates with business applications, processes and systems to help manage business-critical documents and forms more efficiently, more securely.

WORK IN SINGLE DOCUMENT MODE

pdfDocs works in Single Document mode, eliminating the need to use Adobe Reader. You can open, edit and save documents independently of Organiser and Binder projects. This is a faster, simpler way of interacting with documents.

MANAGE PDF CONTENT MORE EFFICIENTLY

The Organiser workspace in pdfDocs lets you assemble and collate documents from different applications and systems into a single secure PDF document. You can edit, redact, annotate and secure the content as well as apply stationery, watermarks or numbering sets across all the documents stored in the Organiser workspace.

You can set up multiple Organiser workspaces or projects within pdfDocs. Import all the content related to a specific case, matter or project into the appropriate Organiser Project folder. Each Organiser Project can be configured with individual output and security settings.

"pdfDocs is revolutionising the way we work with PDF and our clients."

Becker & Poliakoff P.A.
Avi Solomon,
Information Technology
Director

"The pdfDocs offering was a very compelling one. Next generation PDF management software at a very attractive cost of ownership."

Cripps Harries Hall LLP
Mike Burton, Head of IT

SAVE TIME AND MONEY WITH BINDER PROJECTS

The binder functionality within pdfDocs converts documents or entire folder structures into a single or multi-PDF document, automatically generating a table of contents, cross-document hyperlinks and bookmarks. You can insert cover pages and apply headers and footers across a Binder Project in a single click. Create templates and cover pages to minimise workload. Print the Table of Contents as a reference document. Set up multiple Binder Projects, each with its own output and security settings.

EXTEND THE VALUE OF YOUR DMS

pdfDocs integrates with leading Document Management Systems to enable users to convert external documents to PDF and to profile them into the DMS. Users can convert existing documents in the DMS environment to PDF as new or related documents (options depend on the Document Management System).

MODERN USER INTERFACE

Similar to the Microsoft Office 2013/19 user interface, the pdfDocs modern UI reduces complexity and clutter, and minimises training requirements as it works like most standard applications on a user's desktop.

SECURE YOUR OUTPUT

Secure PDF documents with 128/256 AES bit encryption levels, and apply restrictions on printing, copying and modifying them.

CREATE PDF	<p>Create PDF documents from any application</p> <p>Use Watchfolders to automatically convert image files to PDF and OCR</p> <p>Create and verify PDF/A documents to ISO standard</p> <p>Add bookmarks, watermarks and stationery to the final document</p>	<p>SYSTEM REQUIREMENTS</p> <p>Operating Systems</p> <p>Microsoft® Windows Server 2019, 2016, 2012 R2, 2012 or 2008 R2</p> <p>Terminal Services/Citrix XenApps on the above OS</p> <p>Microsoft® Windows®10. 8.1, 8 or 7 (32-bit or 64-bit)</p> <p>Software</p> <p>.NET Framework 4.6 or 4.5.2 for pdfDocs 4.5</p> <p>.NET Framework 4.5 or higher for pdfDocs 4.4</p> <p>MS Office 2019, 2016, 2013 or 2010 (32-bit or 64-bit) or 365</p> <p><small>DocsCorp products integrate successfully with MS Office 365 when installed locally.</small></p> <p>MS Outlook 2019, 2016, 2013, 2010</p> <p>MS Visio 22019, 2016, 2013, 2010</p> <p>Hard Disk</p> <p>Single or Multi-core CPU</p> <p>2GB minimum free disk space</p> <p>2GB RAM</p> <p>INTEGRATIONS</p> <p>ALB (Advanced Legal)</p> <p>ContentWorker (FormPipe)</p> <p>DMS4Legal (Epona)</p> <p>iManage Work 10</p> <p>iManage FileSite/DeskSite</p> <p>Laserforms</p> <p>Oyez Forms</p> <p>Lawdocs</p> <p>Leap</p> <p>Lexolution</p> <p>Linetime</p> <p>Microsoft Office</p> <p>Microsoft SharePoint</p> <p>NetDocuments (ndOffice)</p> <p>OpenText Content Server</p> <p>OpenText eDOCS DM</p> <p>OpenText Enterprise Connect</p> <p>OpenText LiveLink</p> <p>Repstor (Transform Data)</p> <p>Visualfiles</p> <p>AVAILABLE VERSIONS</p> <p>pdfDocs Standard</p> <p>pdfDocs Professional</p> <p>pdfDocs Enterprise</p>
ORGANISER PROJECTS	<p>Combine pages/documents and output as a single PDF, PDF/A, TIFF or JPEG</p> <p>Replace individual pages within an Organiser Project</p> <p>Create Organiser templates, complete with output and security settings</p> <p>Save the Organiser Project to a shared location</p>	
NUMBERING SETS	<p>Create, edit, copy and save Numbering Sets</p> <p>Add Bates Numbering to a single or multi-document collection</p> <p>Track last used Bates Numbering Set automatically</p> <p>Create Numbering Sets with DMS Doc ID, author and version number info</p>	
CREATE FORMS	<p>Open multiple form types including Acroforms, Interactive and XFA forms</p> <p>Add form fields to PDF documents to capture information</p> <p>Apply Digital Signatures and sign them for approvals</p>	
OCR	<p>Convert image PDFs to text-searchable PDFs</p> <p>Convert documents to PDF/A compliant documents</p> <p>Convert any PDF document to RTF, DOC, DOCX, TXT formats</p> <p>Automatic deskewing of documents during the OCR process</p>	
EDIT	<p>Edit text so it reflows within a paragraph block and change font, font colour and font size</p> <p>Edit images and shapes, and move paragraphs within the same PDF page</p> <p>Review, mark up, edit in a single instance and save changes to disk/DMS</p> <p>Split PDFs by size or number of pages for eFiling or email compliance</p> <p>Rotate a page or multiple pages, and replace pages</p>	
OFFICE INTEGRATION	<p>Single-click conversion to create PDF from MS Word, Excel, and PowerPoint</p> <p>Print all worksheets to PDF from MS Excel</p> <p>Print MS Word document with markups</p> <p>Email documents directly from MS Word as PDF attachments</p> <p>Convert some or all email attachments to PDF before sending</p>	
SECURITY	<p>Redact an image, an area of a document, or specific pages</p> <p>Search and redact multiple instances of the same text string</p> <p>Add redaction codes such as FOI to explain a redaction</p> <p>Mark up text as part of the redaction approval process</p> <p>Prevent readers from changing or copying document content</p> <p>Password-protect a document and apply digital signatures to PDF</p> <p>Set 128-bit AES or 256-bit AES Encryption levels on documents</p>	
ANNOTATE AND MARKUP	<p>Add free form text, pencil markups, sticky notes and business stamps to PDF</p> <p>Add comments and highlights to the PDF document</p> <p>Sort and filter comments and annotations</p> <p>Lock and make Annotation Properties defaults for future use</p>	
BINDER PROJECTS	<p>Collate PDFs and non-PDFs into a Binder Project</p> <p>Generate Table of Contents, bookmarks and links automatically</p> <p>Select documents within the Binder Project as cover pages</p> <p>Edit non-PDF documents in their native applications</p> <p>Create Binder Project templates</p> <p>Import folders from DMS maintaining structure</p> <p>Check documents in the binder for updated versions in the DMS</p>	
VERSIONS	<p>pdfDocs Standard - no Binder functionality or DMS integration</p> <p>pdfDocs Professional - no Binder functionality</p> <p>pdfDocs Enterprise - Binder functionality and DMS integration</p>	
PERFORMANCE	<p>Quick Application Startup from the SysTray while app runs in background</p>	